

Mobile Manor Water Inc.
Board Meeting Minutes
Tuesday November 28, 2017

President Gilliland called the meeting to order at 2:00 PM.

Roll Call-

Present was President Gilliland, Vice President Burchfield, Treasurer Holder, Secretary Huff and Directors Lacourse and Womack. Office Manager Gilliland was also present. Directors Sims and Director Gentry were not present.

Secretary's Report-

A motion was made and duly seconded to accept the minutes from the October 31, 2017 board meeting as distributed.

Treasurer's Report-

Treasurer Holder reported the Mobile Manor Water account has a \$19,300.00 balance as of 11/28/2017.

Communications-

Unfinished Business-

New Business-

Review of Water Company reports and procedures-

President Gilliland referred the Board to the Water Company schedule of reports which is in the Board members' notebook. The schedule includes the name of report and when it due. The CCR report is posted on the MM Inc. website. President Gilliland also showed the Board two manuals that are used in managing the Water Company, and invited the Board to come in and review them at any time. He also reported the Florida Health Department conducted a

compliance inspection on November 8, 2017. He read the report to the Board. There were no compliance infractions. President Gilliland called for questions.

Update on recent Water Company activity-

President Gilliland reported that he has suspended negotiations with two companies for under the road water lines due to possible budget issues. A double loan payment may have to be paid to MM Inc. to cover the 2018 budget. MM Inc. is projecting a loss of approximately 30 members who pay.

Office Manager Agreement-

Treasurer Holder is going to develop a contract for the Office Manager position. Former Office Managers have had a contract.

Office Sharing Agreement-

A motion was made and duly seconded to authorize the Office Sharing Agreement for 2018. Motion carried.

Secretary Huff will prepare the 2018 Office Sharing Agreement between MM Inc. and MM Water Inc. and have it ready for the Community Meeting.